

**GREENWICH TOWNSHIP
MINUTES OF REORGANIZATION MEETING
JANUARY 2, 2018
7:30 p.m.**

Mr. Carr, Township Solicitor, called the meeting to order stating, "Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the News of South Jersey on December 16, 2017.

Flag Salute - Mr. Carr.

The Oath of Office was administered to William Reinhart by Mr. Carr.

The nomination of Committeeman Reinhart to the position of Mayor was made by Committeeman Werley. There being no further nominations on motion Committeeman Werley, seconded by Committeeman Orr to appoint Committeeman Reinhart to the position of Mayor for the Township of Greenwich for the year 2018, unanimously carried.

At this time Mayor Reinhart presided over the meeting and called for the nomination of Deputy Mayor. Committeeman Werley nominated Committeeman Werley to the position of Deputy Mayor. There being no further nominations on motion of Committeeman Werley, seconded by Mayor Reinhart to appoint Committeeman Orr to the position of Deputy Mayor for the Township of Greenwich for the year 2018, unanimously carried.

Roll Call: William Reinhart, Dan Orr and Mark Werley were present. Also present were John Carr, Solicitor and Lisa Garrison, Township Clerk.

Approval of Minutes - On motion of Deputy Mayor Orr, seconded by Committeeman Werley to approve the minutes of December 12, 2017 as received, unanimously carried.

Mayor Reinhart called for the following resolutions. On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to approve Resolution Nos. 1-1-2018 – 1-14-2018, unanimously carried.

RESOLUTION NO. 1-1-2018

SETTING MEETING DATES

BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey, that the regular meeting of the Greenwich Township Committee shall be the second Tuesday of each month at 7:30 p.m. .

RESOLUTION NO. 1-2-2018

CASH MANAGEMENT PLAN

BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Cumberland, that for the year 2018, the following shall serve as the cash management plan of the Township of Greenwich.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Township of Greenwich's funds.

The following are suitable and authorized investments:

Interest-bearing bank accounts and certificates of deposit in authorized banks for deposit of local unit funds.

Government money market mutual funds as comply with the N.J.S.A. 40A:5-15.1(e)

Local government investment pools which comply with N.J.S.A. 40A:5-15.1(c) and conditions set by the Division of Local Government Services

New Jersey Cash Management Fund

Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The Government Unit Depository Protection Act approved banks located in the State of New Jersey and possessing a current government Unit Deposit Protection Act Eligibility Certificate issued by the New Jersey Department of Bank and Insurance are authorized depositories for the deposit of funds.

The CFO shall report to the governing body any account that does not earn interest.

RESOLUTION NO. 1-3-2018

DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey, that the following newspaper be designated the official Township newspaper:

South Jersey Times

RESOLUTION NO. 1-4-2018

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP SOLICITOR

WHEREAS, the Township of Greenwich has a need to acquire a Township Solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, John G. Carr, Esq. of Cresse and Carr has submitted a proposal indicating he will provide legal services; and

WHEREAS, John G. Carr, Esq. of Cresse and Carr has completed and submitted a Business Entity Disclosure Certification which certifies that John G. Carr, Esq. of Cresse and Carr has not made any reportable contributions to a political or candidate committee in the Township of Greenwich with the elected officials in the previous one year, and that the contract will prohibit John G. Carr, Esq. of Cresse and Carr from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer certifies the availability of funds; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with John G. Carr of Cresse and Carr as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-5-2018

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP AUDITOR

WHEREAS, the Township of Greenwich has a need to acquire a Township Auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Raymond Colavita of the firm Nightlinger, Colavita and Volpa has submitted a proposal indicating he will provide auditing services; and

WHEREAS, Raymond Colavita of the firm Nightlinger, Colavita and Volpa has completed and submitted a Business Entity Disclosure Certification which certifies that Raymond Colavita of the firm Nightlinger, Colavita and Volpa has not made any reportable contributions to a political or candidate committee in the Township of Greenwich with the elected officials in the previous one year, and that the contract will prohibit Raymond Colavita of the firm Nightlinger, Colavita and Volpa from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer certifies the availability of funds; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with Raymond Colavita of the firm Nightlinger, Colavita and Volpa as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-6-2018

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ENGINEER

WHEREAS, the Township of Greenwich has a need to acquire a Township Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Stephen J. Nardelli, PE, PP, CME of the firm Fralinger Engineering PA has submitted a proposal indicating he will provide engineering services; and

WHEREAS, Stephen J. Nardelli, PE, PP, CME of the firm Fralinger Engineering PA has completed and submitted a Business Entity Disclosure Certification which certifies that Stephen J. Nardelli, PE, PP, CME of the firm Fralinger Engineer PA has not made any reportable contributions to a political or candidate committee in the Township of Greenwich with the elected officials in the previous one year, and that the contract will prohibit Stephen J. Nardelli, PE, PP, CME of the firm Fralinger Engineering PA from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer certifies the availability of funds; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with Stephen J. Nardelli, PE, PP, CME of the firm Fralinger Engineering PA as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-7-2018

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ANIMAL CONTROL OFFICER

WHEREAS, the Township of Greenwich has a need to acquire an Animal Control Officer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will not exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, James W. McCleery of Countrywide Animal Care and Control, LLC has submitted a proposal indicating he will provide animal control services; and

WHEREAS, the Chief Financial Officer certifies the availability of funds; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with James W. McCleery of Countrywide Animal Care and Control, LLC as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-8-2018

APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED the Township Clerk, Lisa Garrison, is hereby appointed as the Public Agency Compliance Officer.

RESOLUTION NO. 1-9-2018

SETTING INTEREST AND PENALTY ON PROPERTY TAXES

WHEREAS, under the provisions of N.J.S.A. 54:4-67 the governing body is authorized to fix the rate of discount for prepayment of property taxes or assessments and to fix the rate of interest for non-payment of property taxes or assessments on or before the date when they would become delinquent; and

WHEREAS, the aforesaid statute was amended to provide for the assessing of a penalty to be charged to a taxpayer with a delinquency in excess of TEN THOUSAND (\$10,000.00) DOLLARS; and

WHEREAS, pursuant to N.J.S.A. 54:4-66, it is provided that property taxes shall be payable in quarterly annual installments with the first installment due on February 1st, the second installment due on May 1st, the third installment due on August 1st and the fourth installment due on November 1st, after which dates, if unpaid, they shall become delinquent which statute also provides for the manner in which quarterly installments or property taxes shall be determined and received;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Greenwich

- A. That no discount be allowed for prepayment of property taxes or assessments.
- B. That the rate of interest to be charged for the non-payment of property taxes or assessments on or before the date they would become delinquent, as fixed by statute, shall be Eight (8%) Percent per annum on the first ONE THOUSAND FIVE-HUNDRED (\$1,500.00) DOLLARS and Eighteen (18%) Percent per annum on any amount in excess of ONE THOUSAND FIVE-HUNDRED (\$1,500.00) DOLLARS to be calculated from the date the tax was payable to the date of actual payment, provided no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable; and
- C. In the event there is a delinquency in excess of TEN THOUSAND (\$10,000.00) DOLLARS at the end of the calendar year, then the Tax Collector is authorized to charge a penalty of Six (6%) Percent of the amount of the delinquency. The delinquency shall mean the sum of all taxes and municipal taxes due on a given parcel of property covering any number of quarters of years.

D. That the provision of this Resolution shall remain in full force and effect until further action of the Township Committee.

E. That a certified copy of this Resolution be filed with the Collector of Taxes.

RESOLUTION NO. 1-10-2018

APPOINTMENT OF TOWNSHIP OFFICIALS AND BOARDS AND COMMITTEES

BE IT RESOLVED the following appointments of the Township Officials, Boards and Committees are hereby approved by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey:

TOWNSHIP OFFICIALS

TERM EXPIRATION

Deputy Clerk	Charlotte Hunter	12/31/18
Treasurer	Kim Fleetwood	12/31/18
Tax Search Clerk	Elizabeth Wallender	12/31/18
Zoning/Housing	Anthony Lamanteer	12/31/18
Property Maintenance Inspector	Anthony Lamanteer	12/31/18
Construction Official	John Lamanteer	12/31/18
Demolition Official	John Lamanteer	12/31/18
Building Inspector	John Palumbo	12/31/18
Electrical Inspector	Gary Wallen	12/31/18
Plumbing Inspector	John Lamanteer	12/31/18
Clean Community Coordinator	Carrie Werley	12/31/18
Convenience Center Overseer	Mayor, Township Committee	12/31/18
Alliance for Drug Abuse	Melanie Garrison	12/31/18
Township Physician	Shiloh Medical Group	12/31/18
Dog Registrar	Lisa Garrison	12/31/18

DIKE COMMITTEE

TERM EXPIRATION

James Carluzzo	12/31/18
Edward Sheppard	12/31/18
Salvatore Mangiafico	12/31/18

Mark Werley, Liaison 12/31/18

PLANNING/ZONING BOARD

TERM EXPIRATION

Class I – Mayor	12/31/18
Class II - Anthony Lamanteer	12/31/18
Class IV – Neil Riley	12/31/20

ENVIRONMENTAL COMMISSION TERM EXPIRATION

Ron Tyson 12/31/22
Salvatore Mangiafico 12/31/22

SHADE TREE COMMISSION TERM EXPIRATION

Mark Showers 12/31/22

RESILIENCY COMMITTEE TERM EXPIRATION

Penny Watson 12/31/18
Michael Ivanick 12/31/18
James Carluzzo 12/31/18
Timothy Hunter 12/31/18
Mark Showers 12/31/18
Steve Nardelli 12/31/18

RESOLUTION NO. 1-11-2018

DESIGNATING SIGNATORIES

BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey, the signatories of the Township checks be any three (3) of the following:

1. Mayor
2. Deputy Mayor
3. Committeeman
4. Treasurer
5. Township Clerk

RESOLUTION NO. 1-12-2018

AUTHORIZING THE CANCELLATION OF TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows or the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the governing body may authorize the Tax Collector to process, without

further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Township of Greenwich, County of Cumberland, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

2018 TEMPORARY BUDGET

RESOLUTION NO. 1-13-2018

WHEREAS, N.J.S.A. 40:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of the beginning of the fiscal year: and

WHEREAS, 26.25 percent of the total appropriations in the 2017 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund, or public assistance in the said 2017 budget is the sum of \$107,986.73: and

WHEREAS, N.J.S.A. 40:4-19 provides that temporary appropriations should be made for the amount of such debt service in the manner and time therein provided; now, therefore be it

RESOLVED, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

GENERAL GOVERNMENT
FUNCTIONS

Mayor and Committee:		
Salaries and Wages	\$	1,860.00
Other		250.00
Expenses		
Township Clerk		
Salaries and Wages		2,100.00
Other		1,604.00

Minutes of Reorganization Meeting

Expenses	
Elections	709.00
Financial Administration:	
Salaries and Wages	2,800.00
Other	1,000.00
Expenses	
Audit Services	1,700.00
Tax Assessment	
Administration:	
Salaries and Wages	1,300.00
Other	2,100.00
Expenses	
Revenue Administration (Tax	
Collection):	
Salaries and Wages	1,920.00
Other	1,129.00
Expenses	
Liquidation of Tax Title	
Liens	
Other	500.00
Expenses	
Legal Services and Costs:	
Other	5,000.00
Expenses	
Engineering Services and	
Costs:	
Other	2,000.00
Expenses	
Economic Development Committee	
Other	25.00
Expenses	
Municipal Land Use Law (N.J.S.A. 40A:55D-1):	
Planning	
Board:	
Salaries and Wages	717.00
Other Expenses	500.00
Demolition	
Other	500.00
Expenses	
LANDFILL/SOLID WASTE DISPOSAL	
COSTS	
Other	9,000.00

Minutes of Reorganization Meeting

Expenses

PUBLIC SAFETY

Aid to Volunteer Fire Co.	4,000.00
Police:	
Other Expenses	25.00
Emergency Management Services:	
Salaries and Wages	761.00
Other Expenses	250.00
Flood Control:	
Other Expenses	100.00

PUBLIC WORKS FUNCTIONS

Streets and Roads Maintenance:	
Salaries and Wages	\$ 25.00
Other Expenses	1,313.00
Snow Removal	
Other Expenses	153.00
Public Buildings and Grounds:	
Salaries and Wages	25.00
Other Expenses	3,910.00
Shade Tree	
Other Expenses	656.00

HEALTH AND WELFARE

Public Health Services (Board of Health)	
Other Expenses	25.00
Environmental Commission (NJSA 40:56A-1 et.seq.)	
Other Expenses	50.00
Animal Control Services:	

Minutes of Reorganization Meeting

Salaries and Wages	400.00
Other Expenses	919.00
Registrar of Vital Statistics	
Other Expenses	150.00
Welfare/Administration of Public Assistance	
Other Expenses	25.00

PARK AND RECREATION
FUNCTIONS

Recreation Services and Programs	
Other Expenses (WCLC)	100.00
Swimming Program	
Salaries and Wages	0.00
Other Expenses	0.00

UTILITY EXPENSES AND BULK
PURCHASES

Electricity	2,200.00
Telephone	2,000.00
Fuel Oil	2,500.00
Street Lighting	4,000.00

CODE ENFORCEMENT AND
ADMINISTRATION

Sub Code Official	
Zoning and Demolition Official	
Salaries and Wages	1,000.00
Other Expenses	25.00
Celebration of Public Events	
Other Expenses	100.00

INSURANCE

Liability and Workers Compensation	24,000.00
Surety Bonds	1,000.00

Minutes of Reorganization Meeting

STATUTORY
EXPENDITURES

Public Employees' Retirement System	2,260.00
Social Security System	1,200.00
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Total Operations Within "CAPS"	89,886.00

OPERATIONS EXCLUDED
FROM "CAPS"

INTERLOCAL MUNICIPAL SERVICE
AGREEMENTS

Cumberland Salem Regional Municipal Court	1000.00
Hopewell Twp/Greenwich Twp Joint Convenience Facility	5000.00
Western Cumberland County Regional Senior Center- Hopewell Township	2500.00
City of Bridgeton - EMS Services	7600.00
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Total Interlocal Municipal Service Agreements	16,100.00

PUBLIC & PRIVATE PROGRAMS OFFSET BY REVENUE

Matching Share for Grants	2,000.00
Total Operations Outside "CAPS"	18,100.00

TOTAL \$ 107,986.00

Payment of Bills - On motion of Deputy Mayor Orr, seconded by Committeeman Werley to approve the payment of bills in the amount of \$49,516.50 for Cumberland Regional High School and \$76,447.60 for the Greenwich Township Board of Education, unanimously carried.

Minutes of Reorganization Meeting

Solicitor's Report - Mr. Carr reported on the following:

SPCA - The SPCA indicated the January fees will remain the same to allow for negotiations. A meeting will be held for such on January 11th.

OEM Building- Punchlist items remain.

Old Business –

Old Stone School House – Mayor Reinhart had no update at this time.

Animal Shelter - It was determined that Mr. Carr would monitor thru detailed reports that he receives and keep the Committee updated.

Website Agreement - Mr. Carr will contact Mr. Shapiro to maintain website on a month to month payment basis while advertising for the job.

Committee Comments - None

Public Comment - None

On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison, RMC
Township Clerk