

**RESOLUTION PROVIDING FOR THE TRANSFER OF
2018 BUDGET APPROPRIATIONS**

WHEREAS, it has become necessary to spend for certain purposes specified in the 2018 budget, amounts in excess of the respective sums appropriated therefore; and

WHEREAS, there is an excess in one or more appropriations over and above the amount deemed necessary to fulfill the purpose of such appropriations; and

WHEREAS, N.J.S.A. 40A; 4-58 provides for the transfer of such excess amount in appropriations which are insufficient.

NOW BE IT RESOLVED, by the Mayor and Township Committee of Greenwich, County of Cumberland, New Jersey (not less than two-thirds of the full membership thereof affirmatively concurring) that the following transfers are hereby authorized to be made by and between the budgeted appropriations:

Budget Line Item	Amount	
	From	To
Buildings and Grounds Other Expense	\$4,525.00	
Streets and Roads Other Expenses		\$2,000.00
Election Other Expenses		\$225.00
Planning Board Other Expenses		\$1,000.00
Animal Control Other Expenses		\$1,300.00

RESOLUTION NO. 11-37-2018

APPROVAL OF CHANGE ORDER NO. 1 – TINDALL ISLAND ROAD PROJECT

WHEREAS, Gerald A Barrett, LLC was previously awarded a contract in the amount of \$125,733.25 for the Tindall Island Road Project; and

WHEREAS certain additions and deletions to the scope of work were incorporated into the agreement; and

WHEREAS, said additions and deletions are as shown on Change Order No. 1 increasing the contract amount by \$8,160.36 and making the total amended contract amount \$133,933.61; and

WHEREAS, the necessary funds for this contract modification are available; and

WHEREAS, Stephen Nardelli, Township Engineer recommends approval of said Change Order No.1.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township Committee of the Township of Greenwich, that Change Order No.1 for Tindall Island Road Project in the amount of \$8,160.36 is hereby approved.

Deputy Mayor Orr indicated the change order does not address the tree removal. It was determined that quotes would be obtained. Deputy Mayor Orr estimated the cost would be between \$3,000 to \$4,000. Mr. Carr will prepare a notice for the Township website. On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to approve the foregoing resolution, unanimously carried.

On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to approve the following resolution, unanimously carried.

RESOLUTION NO. 11-38-2018

A RESOLUTION OF THE TOWNSHIP OF GREENWICH IMPLEMENTING A FAIR AND OPEN PROCESS FOR THE SELECTION OF TOWNSHIP ENGINEER

WHEREAS, the Township Committee of the Township of Greenwich acknowledges the need for Professional Engineering Services to be provided to the Township; and

WHEREAS, the Township Committee recognizes the need to implement the requirements of N.J.S.A. 19:44A-20.5 so as to have a fair and open procedure for awarding professional service agreements which would otherwise be exempt from public bidding in accordance with N.J.S.A. 40A:11-5; and

WHEREAS, the Township Committee believes it is in the best interest of the Township to select a professional to provide engineering services to the Township primarily on the basis of their qualifications, including qualifications uniquely suited to the needs of the Township of Greenwich; and

WHEREAS, to receive statements of qualifications in a manner that fosters a fair and open process, it is necessary and advisable to establish advance general criteria and specific minimum requirements; and

WHEREAS, the Township Committee has determined that a fair and open process requires public advertisement of professional services required in a manner and with sufficient time to provide notice in advance of the contemplation of retaining services of a professional and the criteria to be considered in determining the best professional for the position; and

WHEREAS, a fair and open process requires that all responses be publicly opened and announced and thereafter that all appointments be made at a public meeting of the Township of Greenwich as follows:

1. All appointments for Professional Services contained on Schedule “A” attached to and made a part hereof shall be subject to a fair and open process as set forth below.

2. The Township Clerk shall cause all legal notices stating that a full listing of the professional service appointments subject to a fair and open process together with the criteria established for the consideration of qualifications, will be posted on the Township of Greenwich’s website beginning no later than December 14, 2018.

3. The criteria for each position contained on Schedule “A” follows immediately subsequent to the Listing on Schedule “A”. The criteria shall be disclosed together with the posting of the listed positions on the Township of Greenwich’s internet website as set forth above.

4. The website posting shall inform potential applicants that all submissions must be made to the Township Solicitor and received no later than 3:00 p.m. December 28, 2018.

5. Appointments shall thereafter be made at a public meeting of the Township Committee of the Township of Greenwich.

6. Subsequent to appointment, appropriate notices shall be published in accordance with the requirements of N.J.S.A. 40A:11-5.

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Greenwich has determined that the terms of this Resolution constitute a fair and open process in accordance with N.J.S.A. 19:44A-20, et seq., and that the decision by the Township of Greenwich as to what constitutes a fair and open process shall be final.

SCHEDULE A

Township Engineer Scope of Services:

The Township of Greenwich desires to appoint an individual, affiliated with a multi-disciplined Consulting Engineering Company, to serve as Township Engineer and provide comprehensive engineering services to the Township. Applicants should demonstrate knowledge and experience

as well as documenting staff capabilities with respect to all aspects of consulting engineering services typically required by a municipality including but not limited to roadways; transportation; storm water management; wastewater collection and treatment systems; water distribution and water treatment systems; surveying; tax map preparation and maintenance; site and master planning; environmental and permitting services; construction observation.

Minimum Qualifications/Evaluation Criteria:

1. Must be licensed to provide engineering service in the State of New Jersey.
2. Must have experience in providing engineering services to municipalities and must demonstrate expertise in the disciplines listed in the Scope of Services above.
3. Must be experienced in obtaining permits and approvals from various State, County and Local Regulatory Agencies.
4. Must be experienced in the preparation of grant applications and dealing with funding agency programs.
5. Must list past and present municipalities Municipal Engineering positions.

Unfinished Business: None

New Business –

Best Practices - Ms. Garrison reviewed the Best Practices with the Committee. She indicated there would no decrease in the remainder of State Aid the Township receives.

Solicitor Report – Mr. Carr indicated there is a necessity to request the Director’s permission for an additional year of service in order to allow Ms. Fleetwood to retest. The Committee concurred and authorized Mr. Carr to prepare the letter for the Director. Mr. Carr reported on the sale of the fire truck in the amount of \$65,050. A GRC complaint had been filed and Mr. Carr indicated he will advise the Committee of any developments. Mr. Carr reported he had filed for the extension of time in reference to the fire safety inspection of the municipal building. Mr. Carr shared the correspondence with the Code Enforcement Officer in regards to 940 and 1033 Ye Great Street. Mr. Carr reported on the position of the registrar.

Committee Comments – Deputy Mayor Orr questioned if RFQs were requested for any of the positions in recent years. After review and discussion it was determined to RFQ for the position of Township Engineer. Mayor Reinhart indicated Committeeman Werley has been working very hard and actively participating in the Resilient Coastal Community Leader Forum for which a meeting had been held with the County Engineer and other organizations and a later public meeting had been held the same day. The purpose of the forum was for a study for the protection of people and property in Greenwich due to climate change. Mayor Reinhart indicated he had received a report for the generator. Mayor Reinhart also reported on the calls for the month of

October as follows: Fire Calls – 5; EMS Calls – 3 for a Year to Date total of 116.

Public Comment

On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to open the public comment, unanimously carried. Mr. Carluzzo questioned the position of the Planning Board appointment and was advised it was for the Alternate III position. Todd Bowen, Chief and Brett Hitchner, Captain and Training Officer from the City of Bridgeton were present to discuss with the Committee the additional jurisdictions which involve vacant use groups and agriculture use. Chief Bowen indicated ordinance changes would be required for both. He indicated the agriculture use inspections will occur on farm buildings and there will be a fee of \$35.00 per building which would be capped at \$100.00. Mr. Carluzzo questioned how the fees would be assessed on each farm property. He was advised if the farms were contiguous it would be considered one farm. Chief Bowen stated an agricultural meeting to explain these changes to the Hopewell, Stow Creek and Greenwich Townships farm owners would be held on December 13, 2018 at 7:00 p.m. He will provide a flyer which will be placed on the Township website. There being no further comment forthcoming on motion of Mayor Reinhart, seconded by Deputy Mayor Orr to close the public comment, unanimously carried.

Adjournment - On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison
Township Clerk

