

**GREENWICH TOWNSHIP**  
**MINUTES OF THE TOWNSHIP COMMITTEE MEETING**  
**JULY 16, 2024**  
**7:00 p.m.**

Mayor Reinhart called the meeting to order stating “adequate notice of this meeting was provided in compliance with the Open Public Meeting Act notifying the South Jersey Times on December 3, 2024.”

**Roll Call:** Mayor Reinhart, Deputy Mayor Orr and Committeeman Werley were present. Also present were Thomas Seeley, Esq., Township Solicitor; Amy Colaneri, CFO/Treasurer; and Lisa Garrison, Township Clerk.

**Flag Salute:** Mayor Reinhart

**Approval of Minutes:** On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to approve the minutes of April 29, 2024 and June 18, 2024, unanimously carried.

**Public Hearing:** On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to open the public hearing on the following ordinance, unanimously carried. There being no public comment forthcoming on motion of Deputy Mayor Orr, seconded by Mayor Reinhart to close the public hearing, unanimously carried. On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to adopt the following ordinance, unanimously carried upon roll call vote. Ayes: Orr, Werley, Reinhart Nays: None Abstain: None Absent: None

ORDINANCE 84-2024

STORMWATER CONTROL

Section I. Scope and Purpose:

A. Policy Statement

Flood control, groundwater recharge, and pollutant reduction shall be achieved through the use of stormwater management measures, including green infrastructure Best Management Practices (GI BMPs) and nonstructural stormwater management strategies. GI BMPs should be utilized to meet the goal of maintaining natural hydrology to reduce stormwater runoff volume, reduce erosion, encourage infiltration and groundwater recharge, and reduce pollution. GI BMPs should be developed based upon physical site conditions and the origin, nature and the anticipated quantity, or amount, of potential pollutants. Multiple stormwater management BMPs may be necessary to achieve the established performance standards for green infrastructure, water quality, quantity, and groundwater recharge.

B. Purpose

The purpose of this ordinance is to establish minimum stormwater management requirements and controls for "major development," as defined below in Section

11.

### C. Applicability

1. This ordinance shall be applicable to the following major developments:

i. Non-residential major developments and redevelopment projects; and ii. Aspects of residential major developments and redevelopment projects that are not pre-empted by the Residential Site Improvement Standards at N.J.A.C. 5:21 et seq.

2. This ordinance shall also be applicable to all major developments undertaken by the Township of Greenwich.

3. Applicability of this ordinance to major developments shall comply with last amended N.J.A.C. 7:8-1.6, incorporated herein by reference.

### D. Compatibility with Other Permit and Ordinance Requirements

Development approvals issued pursuant to this ordinance are to be considered an integral part of development approvals and do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable code, rule, act, or ordinance. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements for the promotion of the public health, safety, and general welfare.

This ordinance is not intended to interfere with, abrogate, or annul any other ordinances, rule or regulation, statute, or other provision of law except that, where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, the more restrictive provisions or higher standards shall control.

### Section II. Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions used in this ordinance shall be the same as the last amended Stormwater Management Rules at N.J.A.C. 7:8-1.2, incorporated herein by reference.

### Section III. Design and Performance Standards for Stormwater Management Measures:

This section establishes design and performance standards for stormwater management measures for major development intended to minimize the adverse impact of stormwater runoff on water quality and water quantity and loss of groundwater recharge in receiving water bodies. Design and performance standards for stormwater management measures shall comply with last amended N.J.A.C. 7:85, incorporated herein by reference.

#### Section IV. Solids and Floatable Materials Control Standards:

A. Site design features identified under Section III above, or alternative designs in accordance with Section III above, to prevent discharge of trash and debris from drainage systems shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section IV.A.2 below.

1. Design engineers shall use one of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:

i. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines; or ii. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension. Note that the Residential Site Improvement Standards at N.J.A.C. 5:21 include requirements for bicycle safe grates.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater system floors used to collect stormwater from the surface into a storm drain or surface water body.

iii. For curb-opening inlets, including curb-opening inlets in combination inlets, the clear space in that curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.

2. The standard in IV.A.I. above does not apply:

i. Where each individual clear space in the curb opening in existing curbopening inlet does not have an area of more than nine (9.0) square inches; ii. Where the municipality agrees that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets; iii. Where flows

from the water quality design storm as specified in the last amended Stormwater Management rules at N.J.A.C. 7:8 et seq. are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:

- a. A rectangular space four and five-eighths (4.625) inches long and one and one-half (1.5) inches wide (this option does not apply for outfall netting facilities); or
- b. A bar screen having a bar spacing of 0.5 inches.

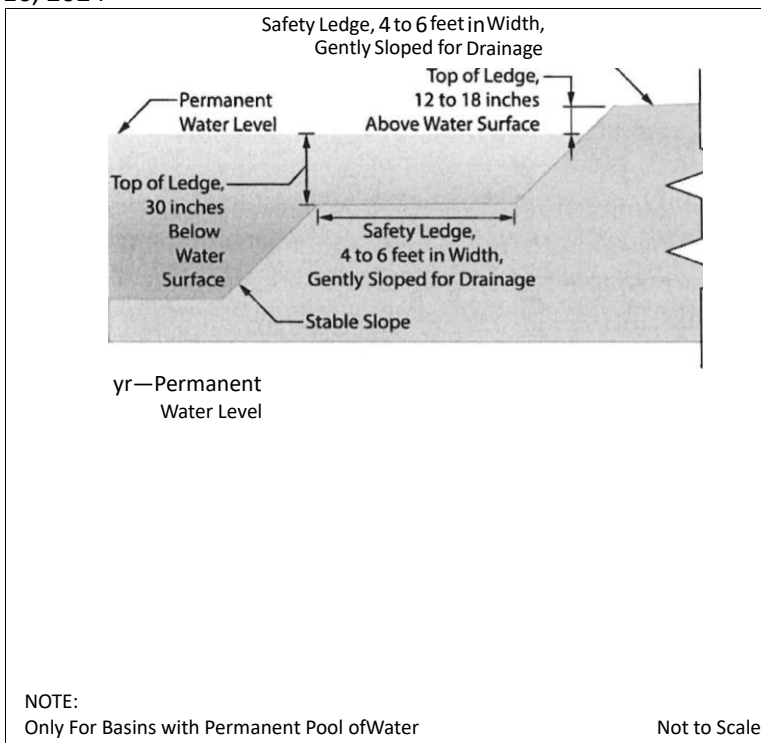
Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and

- iv. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1 inch) spacing between the bars, to the elevation of the Water Quality Design Storm as specified in N.J.A.C. 7:8; or
- v. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

#### Section V. Safety Standards for Stormwater Management Basins:

- A. This section sets forth requirements to protect public safety through the proper design and operation of stormwater management basins. This section applies to any new stormwater management basin. Safety standards for stormwater management measures shall comply with last amended N.J.A.C. 7:8-6, incorporated herein by reference.
- B. Safety Ledge Illustration

Elevation View —Basin Safe Ledge Configuration



### Section VI. Requirements for a Site Development Stormwater Plan:

A. Submission of Site Development Stormwater Whenever an applicant seeks municipal approval of a development subject to this ordinance, the applicant shall submit all of the required components of the Checklist for the Site Development Stormwater Plan at Section VI.C below as part of the submission of the application for approval.

1. The applicant shall demonstrate that the project meets the standards set forth in this ordinance.
2. The applicant shall submit nine (9) copies of the materials listed in the checklist for site development stormwater plans in accordance with Section VI.C of this ordinance.

### B. Site Development Stormwater Plan Approval

The applicant's Site Development project shall be reviewed as a part of the review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the municipality's review engineer to determine if all of the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this ordinance.

### C. Submission of Site Development Stormwater Plan

The following information shall be required:

1. Topographic Base Map

The reviewing engineer may require upstream tributary drainage system information as necessary. It is recommended that the topographic base map of the site be submitted which extends a minimum of 200 feet beyond the limits of the proposed development, at a scale of 1"=200' or greater, showing 2-foot contour intervals. The map as appropriate may indicate the following: existing surface water drainage, shorelines, steep slopes, soils, erodible soils, perennial or intermittent streams that drain into or upstream of the Category One waters, wetlands and flood plains along with their appropriate buffer strips, marshlands and other wetlands, pervious or vegetative surfaces, existing man-made structures, roads, bearing and distances of property lines, and significant natural and manmade features not otherwise shown.

## 2. Environmental Site Analysis

A written and graphic description of the natural and man-made features of the site and its surroundings should be submitted. This description should include a discussion of soil conditions, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally sensitive features and to those that provide particular opportunities or constraints for development.

## 3. Project Description and Site Plans

A map (or maps) at the scale of the topographical base map indicating the location of existing and proposed buildings roads, parking areas, utilities, structural facilities for stormwater management and sediment control, and other permanent structures. The map(s) shall also clearly show areas where alterations will occur in the natural terrain and cover, including lawns and other landscaping, and seasonal high groundwater elevations. A written description of the site plan and justification for proposed changes in natural conditions shall also be provided.

## 4. Land Use Planning and Source Control Plan

This plan shall provide a demonstration of how the goals and standards of Section III is being met. The focus of this plan shall be to describe how the site is being developed to meet the objective of controlling groundwater recharge, stormwater quality and stormwater quantity problems at the source by land management and source controls whenever possible.

## 5. Stormwater Management Facilities Map

The following information, illustrated on a map of the same scale as the topographic base map, shall be included:

- i. Total area to be disturbed, paved or built upon, proposed surface contours, land area to be occupied by the stormwater management facilities and the type of vegetation thereon, and details of the proposed plan to control and dispose of stormwater.
- ii. Details of all stormwater management facility designs, during and after construction, including discharge provisions, discharge capacity for each outlet at different levels of detention and emergency spillway provisions with maximum discharge capacity of each spillway.

6. Calculations

- i. Comprehensive hydrologic and hydraulic design calculations for the predevelopment and post-development conditions for the design storms specified in Section III of this ordinance.
- ii. When the proposed stormwater management control measures depend on the hydrologic properties of soils or require certain separation from the seasonal high water table, then a soils report shall be submitted. The soils report shall be based on onsite boring logs or soil pit profiles. The number and location of required soil borings or soil pits shall be determined based on what is needed to determine the suitability and distribution of soils present at the location of the control measure.

7. Maintenance and Repair Plan

The design and planning of the stormwater management facility shall meet the maintenance requirements of Section VII.

8. Waiver from Submission Requirements

The municipal official or board reviewing an application under this ordinance may, in consultation with the municipality's review engineer, waive submission of any of the requirements in Section VI.C.I through VI.C.6 of this ordinance when it can be demonstrated that the information requested is impossible to obtain or it would create a hardship on the applicant to obtain and its absence will not materially affect the review process.

## Section VII. Maintenance and Repair:

### A. Applicability

Projects subject to review as in Section I.c of this ordinance shall comply with the requirements of Section VII.B and VII.C.

### B. General Maintenance

1. Maintenance for stormwater management measures shall comply with last amended N.J.A.C. 7:8-5.8, incorporated herein by reference.

2. The following requirements of N.J.A.C. 7:8-5.8 do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department:

i. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation; and ii. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.

3. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality or County may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.

C. Nothing in this subsection shall preclude the municipality in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53.

#### Section VIII. Penalties:

Any person(s) who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this ordinance shall be subject to the following penalties:

#### Section IX. Severability:

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.



This Ordinance shall be in full force and effect from and after its adoption and any publication as required by law

**Ordinances:**

**PROPOSED ORDINANCE NO. 85-2024**

**AN ORDINANCE AMENDING ODINANCE NO. 21-2015- AN ORDINANCE ADOPTING  
A CONTINUED CERTIFICATION OF OCCUPANCY REGULATION AND  
APPLICABLE FEES**

**WHEREAS**, it is in the public interest of the Township to impose fees for violation inspections for Continued Certifications of Occupancy and to impose special fees in connection with the enforcement.

**Section I. Violation Inspections**

Whenever an inspection of a structure, facility or premises results in the issuance of a notice of a violation as provided for under the terms of ordinance, the following fees will be charged for violation as provided for under the terms of this article, the following fees will be charged for reinspection:

- A. First reinspection: \$35
- B. Second and subsequent reinspections: \$60

**Section II. Other Fees**

The following special fees shall be applied in connection with the enforcement of this ordinance:

In the event that an inspection is scheduled and, when the inspector arrives as schedule, the work is not done or ready or the inspector is unable to have access to the item or area to be inspected there shall be assess a fee of \$25 or each occurrence.

**Section III. Additional Fees**

All fees assess in connection with this ordinance shall be in addition to any fees reasonably required in connection with any other state, county of Township law, ordinance or regulation and necessitated by the situation or matter being considered.

**Section IV. Repealer.** All former Ordinances of the Township of Greenwich which are in conflict with the provisions contained in this Ordinance are hereby repealed upon the adoption of this Ordinance.

**Section V. Severability.** If any part or parts of this Ordinance are held to be invalid for any reason such decision shall not affect the validity of the remaining portions of this Ordinance.

**Section VI.** This Ordinance shall take effect after final approval and publication as required by law.

On motion of Deputy Mayor Orr, **seconded** by Mayor Reinhart to approve the introduction of the foregoing proposed ordinance, unanimously carried upon roll call vote. Ayes: Orr, Werley, Reinhart Nays: None Abstain: None Absent: None

**Resolutions:**

**RESOLUTION 7-31-2024**

**APPROVING THE CORRECTIVE ACTION PLAN FOR THE CALENDAR YEAR  
ENDING IN DECEMBER 31, 2023**

**WHEREAS**, in accordance with the Single Audit Act, U.S. Office of Management And Budget Circular A-128 and the New Jersey Office of Management and Budget Circular Letter 93-05, and regulations of the Division of Local Government Services, all municipalities are required to prepare and file a Corrective Action Plan, and

**WHEREAS**, this plan must be filed with the Division within 60 days from the date the statutory audit is received by the governing body, and

**WHEREAS**, such a plan was prepared by the Chief Financial Officer and reviewed by members of the governing body of the Township of Greenwich,

**NOW THEREFORE BE IT RESOLVED**, that the 2023 Corrective Action Plan, attached hereto, be approved by the governing body of the Township of Greenwich, Cumberland County and filed with the Division of Local Government Services.

On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to approve the foregoing resolution, unanimously carried.

On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to approve the following resolution, unanimously carried.

**RESOLUTION NO. 7-32-2024**

**AUTHORIZING DEDICATION BY RIDER FOR A LEAD HAZARD CONTROL  
ASSISTANCE FUND (N.J.S.A. 52;27D-437.4)**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for the approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, Greenwich Township provides for receipt of Lead Hazard Control Assistance Funds by the municipality to provide for the operating cost to administer this act; and

**WHEREAS, N.J.S.A 40A:4-39** provides the dedicated revenues from the Lead Hazard Control Assistance Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Township of Greenwich, County of Cumberland, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director if the Division of the Local Government Services to pay expenditures of the Greenwich Township Lead Hazard Control Assistance Fund (N.J.S.A 52:27D-437.4).
2. The Clerk of the Township of the Greenwich, County of Cumberland is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

**RESOLUTION NO. 7-33-2024**

**PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE  
IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87**

**WHEREAS**, N.J.S.A 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount:

Section 1.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Greenwich, County of Cumberland, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$50,000.00, which item is now available as a revenue from New Jersey Department of Environmental Protection.

Section 2.

**BE IT FURTHER RESOLVED** that a like sum of \$50,000.00 is hereby appropriated under the caption of Water Resources Planning Management – Stormwater Assistance Grant.

**BE IT FURTHER RESOLVED** that two copies of the required certification, together with supporting documentation to be filed in the office of the Director of Government Services for his certification.

On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to approve the foregoing resolution, unanimously carried.

On motion of Mayor Reinhart, seconded by Committeeman Werley to approve the following resolution, unanimously carried.

**RESOLUTION NO. 7-34-2024**

**PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87**

**WHEREAS**, N.J.S.A 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount:

Section 1.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Greenwich, County of Cumberland, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year Communities

Section 2.

**BE IT FURTHER RESOLVED** that a like sum of \$113.98 is hereby appropriated under the caption of Clean Communities.

**BE IT FURTHER RESOLVED** that two copies of the required certification, together with supporting documentation to be filed in the office of the Director of Government Services for his certification.

**Unfinished Business:**

Tennis Court – Deputy Mayor Orr indicated the engineer would have the specification prepared to go out to bid by the next meeting.

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Old Stone School House – no update.

Wible Drive – Committeeman Werley will Fralinger’s office to advise of the approval of Gary Homan’s quote to repair the stormwater drain and install rip rap.

**New Business:**

Debris Management Plan - Ms. Van Pelt, OEM Coordinator, was present to explain the updates that are required. On motion of Mayor Reinhart, seconded by Deputy Mayor Orr the Clerk was authorized to complete the necessary paperwork to proceed with the process, unanimously carried.

**Committee Comments:**

Committeeman Werley indicated the Recreation Committee is diligently working on the upcoming Craft Faire. Between sponsorships and vendor applications approximately \$13,000 has been raised. Committeeman Werley also commented on the upcoming meetings that are being held in regards to the school consolidation plan. Tomorrow at 7:00 pm. A meeting will be held at the Morris Goodwin School; July 18, 2024 a meeting will be held at the Stow Creek school; August 6, 2024 a meeting will be held at the Stow Creek school and September 10, 2024 a final meeting will be held at the Morris Goodwin school. All meetings will be held at 7:00 p.m.

Mayor Reinhart indicated he had met with Ronnie Town from Atlantic Electric. The purpose of the meeting was to review the relationship needs between Atlantic Electric and Greenwich Township.

**Payment of Bills**

After review and discussion on motion of Committeeman Werley, seconded by Deputy Mayor Orr to approve the bills for payment in the amount of \$405,994.47, unanimously carried.

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**Public Comment:**

On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to open the public comment, unanimously carried. Charles Reinhart questioned who should be called if there were any roads that needed to be cleared. He was advised to contact Terry and there would not be a need to contact the Committee first just to utilize his best judgement. Tony Mazzeo questioned what had happened to the previous contractor, David L. He was advised that the contractor had retired. Mr. Mazzeo also questioned if anyone had seen Mr. Hitchner and was advised that he had been seen. There being no further comment forthcoming, on motion of Mayor Reinhart, seconded by Deputy Mayor Orr, to close the public comment, unanimously carried

**Adjournment:** There being no further business to come before the Township Committee, on motion of Deputy Mayor Orr, seconded by Mayor Reinhart to adjourn, unanimously carried

Respectfully submitted.

Lisa Garrison, Clerk



